

**SHERWELL VALLEY PRIMARY SCHOOL**

**PERSONAL SPECIFICATION –TEACHING ASSISTANT: GRADE C**

| <b>HEADINGS</b>                               | <b>ESSENTIAL</b>   | <b>EVIDENCE</b> | <b>DESIRABLE</b>   | <b>EVIDENCE</b> |
|---|--|-----------------|--|-----------------|
| <b>EDUCATION, TRAINING AND QUALIFICATIONS</b> | <ul style="list-style-type: none"> <li>Is willing to undertake further training</li> </ul>   |                 | <ul style="list-style-type: none"> <li>Has a child or work related qualification e.g. NVQ 2 or 3</li> <li>Will be confident to liaise with outside agencies</li> </ul> |                 |
| <b>EXPERIENCE</b>                             | <ul style="list-style-type: none"> <li>Has experience of working with children</li> <li>Has experience of working with children who have SEN</li> <li>Has experience of working with children who exhibit some challenging behaviour</li> </ul>  |                 | <ul style="list-style-type: none"> <li>Has worked as a TA previously.</li> <li>Has worked in school before</li> <li>Has experience of using Makaton</li> </ul>         |                 |
| <b>OTHER RELEVANT EXPERIENCE</b>              |  |                 | <ul style="list-style-type: none"> <li>Has experience of an IEP</li> </ul>   |                 |
| <b>PERSONAL DETAILS</b>                       | <ul style="list-style-type: none"> <li>Has a good attendance record</li> </ul>   |                 |  |                 |
| <b>PERSONAL QUALITIES</b>                     | <ul style="list-style-type: none"> <li>Uses their initiative effectively</li> <li>Energetic</li> <li>Friendly</li> <li>Patient</li> <li>Enthusiastic</li> <li>Flexible / Adaptable</li> <li>Uses time effectively</li> <li>Helpful / Supportive</li> <li>Has the potential to relate well to parents</li> <li>Unflappable</li> <li>Is willing to learn</li> <li>Can organise and make own resources as required</li> <li>Can establish an effective level of discipline with the children</li> </ul> |                 |  |                 |
| <b>INTERESTS</b>                              | <ul style="list-style-type: none"> <li>Enjoys working with children</li> </ul>   |                 | <ul style="list-style-type: none"> <li>Has a skill that can be used by the wider school</li> </ul>   |                 |
| <b>ADDITIONAL OBSERVATIONS</b>                | <ul style="list-style-type: none"> <li>Good sense of humour</li> <li>Works well with others</li> <li>Will fit in the current team</li> </ul>   |                 |  |                 |