

SHERWELL VALLEY PRIMARY SCHOOL

Minutes of the Full Governing Body meeting held 29th November 2016

Agenda Item	Notes	Governor questions	Action by
1. Attendance / apologies / absence/ notification of business interests	<p>Attendance: Mr Lewis Mrs Bollard, Mr Hughes, Mrs Payne, Mr Parr, Mr Turner, Mrs Gaywood, Mr Briant, Mrs Beer, Mr Nelson, Mr Gower, Mr Corline, Mr Gower, Mrs Schwarz</p> <p>Absence: Mrs Chopping (meeting at Churston Grammar School)</p> <p>No new business interest notifications - none</p>		
2. Approval of the minutes of meeting held 20 th Sept 2016	Minutes agreed as a true record		
3. Governor Recruitment	We are now at full cohort. we welcome Mr Nelson, Mr Turner and Mr Briant to the Full Governing Body		
4. Update on survey of Governors	To be advised at next meeting		
5. Headteacher Report	<p>Mr Gower went through main points. Useful benchmarking for our school can be found in the External Data Folder for Governors - Fischer Family Trust is the best one to view. The positive news - better levels of development at EYFS into Yr 1. Phonics improved KS1 results and very strong performance in grammar and spelling in Y6. There are still significant challenges - which reflect the 7 areas already identified - two bullet points - . national priorities - boys and girls and most able children. In our SIP the 7 priorities for each one is reflected.</p> <p>SIP structured around two sets of goals increase capacity of school generally - in 2 3 4 years' time. Current cohort goals - what can we do to improve writing, boys performance, most able and maintain attendance in KS1. Make sure all children are receiving challenge - how do we focus? how we use resources? Actions in the SIP - conversations governors should have with staff - see Google Drive document. Additional leadership points added this year to provide staff with increased responsibility for particular areas within the SIP. Some targets are for provision, some are about impact on children's learning. Numerical targets only look at previous performance, other schools nationally and characteristics of children in that group (eg male/female etc). Targets are available for governors on Google Drive.</p> <p>We wanted to look at leaders in the school - Karen Gannon met with AHTs for half an hour - asked them about groups, what happens when they move on, what are you doing with your group. The immediate action was the type of monitoring - lesson observations, looking at pupils' books.</p> <p>Safeguarding - Senco works part-time and her deputy is full time in the classroom. We have moved the roles around - Mr Gower is now the</p>		

	<p>Designated Safeguarding Lead and the Senco is deputy. Mr Gower looks at policies, AHTs are trained to Safeguarding Level 3. Mrs Jones in the office is employed for 15 hours a week to oversee safeguarding administration and co-ordination - flowchart given to governors.</p> <p>Yes links to other children can be shown. Alerts go to Mr Gower, Mrs Penford and Mrs Jones and the relevant teacher.</p> <p>SEN audit is due to be carried out and changes have reflected new changes to safeguarding in schools.</p> <p>All staff have annual training which includes training on the risk, types of abuse/neglect etc. This is online and then there is also a talk by Mr Gower and Mrs Penford. Level 3 - days training run by Torbay - Multi-agency - Mr Briant fed back - role playing powerful - message was quite clear - really beneficial - refreshed every second year - they look at serious case reviews and local procedures.</p> <p>Each month we look at our CPOMS records and check our decisions.</p> <p>Part of the recruitment and induction process - online training with Hays which guides them through the background and then have training with Mr Gower and Mrs Penford</p> <p>Safeguarding will continue to be a regular agenda item</p> <p>Communication to parents - Tests and Teaching Assessments, photos being communicated in different ways by classes e.g. Tapestry in early years, Class Story in Year 2 upwards and Class Dojo.</p> <p>Annual quality assurance review - Ofsted trained inspector and Challenge Partner review in January and March - they will look at data and talk to us and report on their findings. Mrs Gaywood, Mr Gower and Mrs Jeffs are going to other schools for observations. Nationally, there is a problem with retention of schools to Challenge Partners.</p> <p>Torquay Academy visited us - Oldway and Roselands part of TTSA support our English and Maths leads. Mr Gower is on the strategic board. Stewart Biddles working closely with us. Karen Gannon came to visit us and Mrs Griggs is seconded as a deputy head at Queensway for the year.</p> <p>Children in Year 6 complained that normal lessons after Sats are not resumed. We need to better prepare them for secondary school - although they have different learning experiences - there is no reason why they can't incorporate preparation with learning e.g. citizenship, transition</p> <p>Governors wanted it noted that The Tempest was excellent and children were a credit to our school.</p>	<p>Does CPOMS show links to other children who are linked (e.g. siblings)?</p> <p>What about Safeguarding Training in School?</p> <p>How do we train new staff?</p> <p>Mr Hughes felt encouraged that we are looking at the year 6 - 7 transition.</p>	
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<p>6. TA Workforce Reform</p>	<p>We are almost in the middle of the consultation period. The whole process started in January this year. There was a survey on how TAs were being utilised. The findings were that TAs spend time with lower ability children. Communication after lessons varied. Mr Gower went through the survey results. We need to provide more paid time for TAs to discuss with teachers and the beginning and end of the day. TAs should work with higher level pupils not just lower end.</p> <p>Our spend on support staff is high compared to other schools and nationally. The essence of the proposals is to achieve planning time with the Ta and teacher, clarity of the role and trying to manage some of the unusual current arrangements.</p> <p>Consultation Documents have gone out which has caused some worry, ill-feeling and uncertainty. We plan to have a proper consultation - there are two or three emerging issues. Once all the issues have been thought through it may be necessary to have a further consultation period. Mr Gower felt it was important to have A governor appointed to work in this area. Mr Nelson agreed to do this.</p> <p>Affects about 50 members of staff</p> <p>There will be eligibility for redundancy. Some HLTAs are being paid at a higher rate all the time but are not carrying out work at this level all of their time. This needs to be addressed.</p> <p>School is being fair and sensitive.</p> <p>We plan to have the responses looked at before Christmas to uphold morale</p>	<p>How confident are we about our TAs – we are spending more but progress of pupil premium children is less than other schools in the bay.</p> <p>What happens if we decide that these models are not appropriate?</p> <p>How many people does this affect?</p> <p>What is the reality of redundancies?</p>	
<p>7.Safeguarding System changes</p>	<p>this has been covered in the Headteacher report</p>		
<p>8. SEN Audit</p>	<p>The LA have commissioned Karen Gannon to do a special needs audit in schools in the bay. They wanted to see what schools are doing and what help they are receiving from the LA. Karen met with Mrs Payne and Mrs Chopping along with Mrs Penford and Mr Gower. They looked at our systems and we were left a list of next steps which include - Statemented children – governors should know whether these children are meeting their targets. Access to clubs and residentials, - are these accessible to all children? Checking medicines - where is it stored, who is responsible. Consulting with parents and families - were we collating views/ pupils'voice? Where we have children on a part-time arrangement is this reported to the LA?</p> <p>Our Senco who works part time is responsible for special needs, pastoral and next steps and monitoring - we need to review this.</p> <p>Karen Gannon has a vast amount of experience - highlighted concerns therefore prompting the SEN audit - which has created a remit - disparity in the record keeping. There have been massive changes which we have</p>		

	<p>been unable to keep up with - this is now being actioned - may be opportunities for restructure of this role.</p> <p>There is recognition that this is a standalone role.</p> <p>As the audit only happened yesterday in the lead up to Christmas we need to be thinking about this with some implementation of change in January</p>	Do we have capacity for this - do we need to look at how our senior leaders are deployed?	
9. RAISE Online	<p>Raiseonline Inspection Dashboard which would be useful for governors. on Weds 4th Jan - training event at Oldway teaching school which is open to governors. if any governors could go on the course on 4th January Mr Gower would really appreciate attendance. Mrs Payne asked to be booked on the course</p>		
10. Attendance Data	<p>We commissioned Devon to look at our attendance - global disadvantaged children</p> <p>Mr Turner and Mrs Payne to work together on this area</p>		
11. Governor Training – Attendance workshop for governors	<p>Induction training through Devon</p> <p>Mrs Payne has carried out Child Exploitation and Missing Children training</p>		<p>Mrs Garswood arrange Induction training for Mr Briant, Mr Turner, Mr Nelson, Mrs Beer, Mrs Bollard</p>
12. AOB brought forward by the Chair	None		
13. Agreement of next agenda itmes	<p>update on Multi-Academy Trust</p> <p>School Improvement plan and priorities</p>		
14. Date of next meeting – 29 th January – Strategy Meeting	Mr Lewis to advise on plan for the day		