

**SHERWELL VALLEY PRIMARY SCHOOL**

**Minutes of the FGB Meeting 23rd March 2017**

Procedural Items	Notes	Governor Questions	Action by
<p>1. Attendance / apologies / absence/ notification of business interests</p> <p>Governors were reminded that if a conflict of interests were to arise during the meeting they must declare it at that point.</p>	<p>Attendance: Mrs Chopping, Mr Lewis, Mrs Schwarz, Mr Gower, Mrs Beer, Mr Turner Mr Briant, Mr Hughes, Mrs Payne, Mr Corline, Mr Parr. Absences: Mrs Gaywood</p> <p>No new business interest notifications</p>		
<p>2. Approval of the minutes of meeting held 29<sup>th</sup> Nov 2016 and matters arising</p>	<p>Agreed as a true record with no matters arising</p>		
Strategic items	Notes		
<p>3.Governors Leaving/left</p>	<p>Carol Bollard has stepped down - possible gap as she had the legal skills that we were looking for.</p> <p>Due to Neil Diamond commitments Steve Parr has come to an end of his parent Governor term. DL expressed the Govs thanks.</p> <p>JC was due to finish at this meeting but has now agreed to stay on until the Summer.</p>		
<p>4. Headteacher's Report</p>	<p>Report was presented and Chair asked for questions and ran briefly through the report. Chair also stressed importance of using this info when visiting.</p> <p>JC asked if data was as expected - JG confirmed that it was.</p> <p>SIP - some changes have been made. Main one is that plan was reviewed in Feb where revised plans were drawn up to cover from then until the Summer.</p> <p>Challenge Partners - 3 day review from experienced staff. Comprehensive report is available to study.</p> <p>More systematic approach to sharing best practice across the whole school to encourage consistency in teaching, how can we make that happen (in school variation was seen in lessons and books - need to lessen this wherever possible). School does share best practice but needs to be systematic.</p> <p>JC raised that Head's report could include KPIs or similar - what are we trying to achieve and clearly report back on it.</p> <p>Whole process was more challenging than the previous one but this was seen as a positive and challenge was given appropriately and felt like they were there to work collaboratively and support the school.</p> <p>JG thought it would be good to look at the reports together to see where differences/similarities are.</p> <p>DL/DS/JG to arrange a time to do this</p>		

	<p>Karen Gannon has visited to look at school's SEND - report is relatively hard hitting and has led to the school making changes to how this area is working and is managed within in school. J Kingston now has been given direct responsibility to develop action plan and monitor progress against it. The Safeguarding role has been taken away from this role as it was seen as an overloaded role. SENDCO has been given chance to develop the service in this way and has responded well so far.</p> <p>JG has met with Rachael Williams - there has been a change in focus regards academisation where now they are looking more at slower developments and no pressure is being applied to get schools to become academies. LA is happy for schools to continue as they are, possibly need to decide by 2021 what need to do next.</p> <p>Could moving away from LA services (HR for example) be detrimental to Council and cause problems for them.</p> <p>Not at the moment but meeting after Easter where this will be possible.</p> <p>SVPS is starting to work collaboratively with TA and will continue to do this and try and develop with other schools.</p> <p>Library - FOSV have agreed to fund the Library furniture which is a massive contribution from them that will enable us to develop this area and have an excellent library.</p> <p>Outdoors area - thanks to Chris, Quin and Ali for the amount of extra work.</p>		
5. Governing training	Mike, Matt, Maria and Chris - induction training. Useful day and Governor led session was very beneficial.		
6. Ratification of Budget 2017-2018	<p>School Fund - agreed to fund £5K towards Library</p> <p>The proposal on pupil numbers was approved (1 abstention, others yes) - concerns need to be addressed regarding transition, carefully planned.</p>		
7. TA Structure approval	The proposal was agreed with some discussion.		
8. Agreement of next agenda items	JEFI		
9. Part two minute of Finance Meeting	JG presented a new structure for the School to governors. This is part two minute		
Monitoring & Accountability items	Notes		
12. Date of Next Meeting	16th May 2017		