

SHERWELL VALLEY PRIMARY SCHOOL

Minutes of the Full Governing Body meeting held 20th September 2016

Agenda Item	Notes	Governor questions	Action by
1. Attendance / apologies / absence/ notification of business interests	<p>Attendance: Mrs Schwarz, Mr Lewis, Mrs Chopping, Mrs Gaywood, Mr Gower, Mr Corline, Mrs Payne, Mr Hughes, Mr Parr.</p> <p>Absence: Mrs Philpott and Mr Hughes (apologies received and accepted)</p> <p>No new business interest notifications</p>		
2. Approval of the minutes of meeting held 12 th July 2016	<p>Agreed as a true record</p>		
3. School Improvement Plan	<p>SLT looking at this plan at the Data Day next Wednesday. Had a visit from Karen Gannon - HMI employed by Torbay Teaching School – asked her to give advice as to whether we are hitting the relevant priority areas. We were given 7 key outcomes where we need to make improvement. It was suggested that one governor should be responsible for each of the 7 areas presented.</p> <p>Key areas have been highlighted since the last inspection and by Challenge Partners so it is now important that we consolidate improvements already made.</p> <p>No – we have concentrated on putting in processes to help and now we must tackle the areas we need to develop.</p> <p>7 areas agreed with links to governors.</p> <ol style="list-style-type: none"> 1) Improving progress and outcomes for the most able pupils (from early years onwards) including the effectiveness of challenge for pupils through opportunities to learn at greater depth. This was the area for improvement identified at the last Ofsted inspection and historical data (including 2015/16) demonstrates continued underperformance – Mr Lewis 2) Improving progress and outcomes for disadvantaged pupils (including the most able) – Mrs Payne 3) Improving progress and outcomes in KS1 – Mrs Chopping. 4) Addressing the difference (at times significant difference) in outcomes for boys and girls – Mr Hughes 5) Improving progress and outcomes in writing – Mrs Gaywood 6) Analysing EYFS progress and outcomes to establish if and where improvements are required – Mrs Schwarz 7) Absence and persistent absence – Mr Parr 	<p>Mrs Chopping and Mr Lewis felt that the areas highlighted were not new to them. A number of previous reports and statistics had highlighted these areas.</p> <p>Mr Lewis asked if Mr Gower was disappointed with the outcomes?</p>	
4. Views of parents, pupils, staff, governors		<p>Mr Lewis asked if more people could complete the survey for governors – this will be re-circulated.</p>	<p>Mr Corline Mr Gower Mrs Garswood</p>

	<p>The report was fairly positive and year on year we should be able to have more of a comparison.</p> <p>Little disappointed with the level of response from staff – about half. We tried to target a few classes and staff around the school. We may be able to consider a paper version which could be input by the company – we will look at the cost. We may consider doing different groups in different years e.g. parents each year, pupils and staff alternate years.</p> <p>Governors have seen the condensed report however the full report is considerably larger and Governors can see this if they wish.</p> <p>Governors agreed that this report should be published online on our website with points on how we are going to make improvements. This can be done through the newsletter too.</p>	Governors didn't feel that any responses made, need to be incorporated in the SIP.	Mr Corline
5. PAN decision	<p>We need to make a decision on pupil numbers in KS2. In Year 4 and Year 5 there are a number of children on our waiting list. Mr Gower has talked to Asst Heads in KS2 who have talked to teachers. The feedback was open to having extra children. There were 3 concerns – which children, SEN? /grouping and ratios on school trips / classroom space in Year 4 and 5 classrooms. Space is dependent on the layout within the classroom. Mr Gower recommended to Governors that we go to 32 in a class in KS2. As we have to try to make a saving of £30k this year taking the extra children would help with this as 10 extra children would generate this income. Although we are trying to make savings in different areas we have been affected by a couple of maternity leaves which will have a financial impact on the school over the year. Also, living wage increases and income rises have increased spending with no increase in pupil funding amounts.</p> <p>There was some discussion around this with concerns that children already in these classes would suffer educationally and Governors felt that they should maintain official class sizes at 30.</p>	Mr Lewis said that one of weaker points from the questionnaires was class sizes. However as we know budgets are getting tighter do we consider this in order to generate income for the school and children in catchment would benefit?	
6. Safeguarding update.	<p>Safeguarding Policy has been checked to fit by the SenCo, SLT and the Safeguarding Team. Governors agreed to adopt the policy.</p> <p>Code of conduct Policy has now been changed and is now for staff and volunteers</p>		
7. Governor Recruitment	The Governing Body is now at a critical level with numbers due to resignations. We have had interest from 5 people through the letters sent to solicitors and school newsletters. Mr Lewis went through the		

	<p>5 applications with governors.</p> <p>It was decided that due to Mrs Bollard's skills we will be co-opt her onto the Governing Body and invite her to the next FGB meeting. The remaining 4 will be invited in to have discussions with governors to ascertain filling the remaining places based on skills.</p> <p>Staff Governor – Mr Lewis will attend the next staff meeting to say we are looking for another member of staff to join and give more information about what this looks like.</p>		
8. Governor Training	FFT Aspire – webinar for training – can be done collectively in school. Governors to advise Mrs Garswood of the dates they can make - 29 th Sept at 3.00 pm or 30 th Sept 10.00 am if they would like to have a collective training.		All governors
9. AOB brought forward by the Chair	Date of the next meeting clashes with Nativities. This to be moved to Tuesday 29 th November at 5.30 pm		
10. Agreement of next agenda items	Head's Report Register of Business Interests		Mr Gower
11. Date of next meeting	29 th November 5.30 pm		